

MINUTES OF THE MEETING OF THE TRUSTEES
OF THE CENTRAL WEBER SEWER IMPROVEMENT DISTRICT
HELD MONDAY, DECEMBER 12, 2022, AT THE DISTRICT OFFICE
LOCATED AT 2618 WEST PIONEER ROAD, MARRIOTT-SLATERVILLE, UTAH.

Trustees Present: Mark Allen, Bart Blair, Josh Blazzard, Dale Fowers, Rich Hyer, Scott Jenkins, Braden Mitchell, Russ Porter, Michelle Tait, Rob Vanderwood, and Rod Westbroek

Trustees Excused: Neal Berube, Scott Van Leeuwen, Leonard Call, and Mike Caldwell

Others Present: Kevin Hall, John Cardon, Clay Marriott, Paige Spencer, Shawn Wilson, Mark Anderson, Ryan Child, and Camille Cook.

Call to Order

Chairman Allen called the meeting to order at 5:00 p.m.

The pledge of allegiance was led by Trustee Tait.

The invocation was offered by Trustee Porter.

Trustee Blair entered the meeting room.

Public Comment:

There were no public comments.

Kevin Hall introduced Camille Cook.

Trustee Jenkins, who chose not to run for re-election to the Weber County Commission and, consequently, won't be on the Board next year, was acknowledged and thanked for his service on the Board. Chairman Allen thanked Paige Spencer for the holiday party and also thanked the Board members for their attendance at the party.

Chairman Allen advised the Trustees that the presenter of agenda item number 7 had a time constraint. In response, it was moved by Trustee Hyer and seconded by Trustee Porter as follows:

That agenda item number 7 -Consideration of the 2022 Audit Report - be considered out of order and be moved up to the second item to be considered, due to time constraints affecting Ryan Child from Child Richards.

The motion carried by the affirmative vote of Trustees Allen, Blair, Blazzard, Fowers, Hyer, Jenkins, Mitchell, Porter, Tait, Vanderwood, and Westbroek.

Minutes of November 21, 2022 Board Meeting Approval:

It was moved by Trustee Hyer and seconded by Trustee Porter as follows:

That the November 21, 2022 Board meeting minutes be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Blair, Blazzard, Fowers, Hyer, Jenkins, Mitchell, Porter, Tait, Vanderwood, and Westbroek.

Consideration of 2022 Audit Report

Kevin Hall thanked the Audit Committee for reviewing the 2022 Audit. Chairman Allen stated that the Audit Committee recommended approval of the Audit Report. Trustee Berube chaired the Audit Committee meeting but was unable to attend the Board meeting. Ryan Child, with Child Richards, presented the 2022 Audit Report. He reviewed the audit booklet that each Trustee received, advising the Board that this was a 6-month audit (through June 30) due to the District's change from a calendar year to a July 1 to June 30 fiscal year. Mr. Child stated that the Audit went well, and that there were no negative audit findings to report. Chairman Allen thanked John Cardon and his staff for their help with the audit.

It was moved by Trustee Jenkins and seconded by Trustee Hyer as follows:

That the 2022 Audit Report be accepted.

The motion carried by the affirmative vote of Trustees Allen, Blair, Blazzard, Fowers, Hyer, Jenkins, Mitchell, Porter, Tait, Vanderwood, and Westbroek.

Ratification of Vouchers:

John Cardon reminded the Trustees about vouchers that previously were approved by the Board prior to payment, and recommended ratification of the November 2022 Check Register, which is an itemized list of all payments made by the District during November, in the total amount of \$2,158,716.95.

It was moved by Trustee Hyer and seconded by Trustee Jenkins as follows:

That the November 2022 Check Register be ratified and approved as presented in the total amount of \$2,158,716.95.

The motion carried by the affirmative vote of Trustees Allen, Blair, Blazzard, Fowers, Hyer, Jenkins, Mitchell, Porter, Tait, Vanderwood, and Westbroek.

Consideration of Purchases, Capital Projects, and Expenditures

There was nothing to discuss this month.

Project Updates of Major Capital Projects

Kevin Hall went over the capital projects information that was included in the Board packet and stated that there was not much additional detail to report. He advised the Board that the projects are progressing as expected. Clay Marriott projected slides showing some of the progress on the Hooper Pipe Rehab Project, the Phase 2 Expansion, and the UV Disinfection Project.

Certification of Annexation/Withdrawal Petitions:

Kevin Hall presented two Annexation Petitions to be considered for certification:

- Neville – a single residential lot
- Meyerhoffer and Erwin – two existing residential lots

Mr. Hall recommended certification of both Annexation Petitions.

It was moved by Trustee Porter and seconded by Trustee Mitchell as follows:

That the Petitions for the Neville, and the Meyerhoffer and Erwin annexations be certified.

The motion carried by the affirmative vote of Trustees Allen, Blair, Blazzard, Fowers, Hyer, Jenkins, Mitchell, Porter, Tait, Vanderwood, and Westbroek.

Consideration of Annexation Approvals

Kevin Hall mentioned that an Annexation Petition for land located in Plain City was certified by the Board last month. However, because Plain City has its own sanitary sewer system, the Board cannot vote on that annexation until the City decides whether to exercise a statutory right to provide the service. The proposed annexation may come back next month for Board discussion.

Mr. Hall presented the following annexation approval Resolutions.

- Resolution 2022-21: Smith Rental
- Resolution 2022-22: Venture Subdivision - Barnes
- Resolution 2022-23: Pheasant Acres

Mr. Hall recommended the approval of all three annexations

It was moved by Trustee Hyer and seconded by Trustee Vanderwood as follows:

That the annexation approval Resolutions for the Smith Rental property – Resolution 2022-21; for the Venture Subdivision – Resolution 2022-22; and for Pheasant Acres – Resolution 2022-23; be adopted, thereby approving all three annexations.

The motion carried, using a roll call vote, by the affirmative vote of Trustees Allen, Blair, Blazzard, Fowers, Hyer, Jenkins, Mitchell, Porter, Tait, Vanderwood, and Westbroek.

Possible Closed Meeting Concerning Pending & Threatened Litigation, Purchase of Real Property and/or Personnel Issues:

There was no need to go into a closed meeting.

General Manager:

Kevin Hall presented a copy of the 2023 Board meeting schedule. He also expressed his thanks to Trustee Jenkins for his service on the Board and stated that Trustee Jenkins will be missed.

Attorney:

Mark Anderson had nothing to add.

Other Business:

No other business was discussed. Chairman Allen wished everyone a Merry Christmas, and safe travels.

Adjournment:

There being no further business to come before the Board, it was moved by Trustee Jenkins and seconded by Trustee Westbrook as follows:

That the Board meeting be adjourned.

The motion carried by the affirmative vote of Trustees Allen, Blair, Blazzard, Fowers, Hyer, Jenkins, Mitchell, Porter, Tait, Vanderwood, and Westbrook.

Chairman Allen declared the meeting to be adjourned at 5:35 p.m.

Approved by the Board of Trustees of the Central Weber Sewer Improvement District on the 23rd day of January 2023.

Mark C. Allen, Chairman

ATTEST:

Camille Cook, Clerk