

CENTRAL WEBER SEWER IMPROVEMENT DISTRICT

MATERIALS TESTING AND INSPECTION SERVICES – REQUEST FOR PROPOSALS



To whom it may concern:

You are invited to propose on material testing and inspection services for Central Weber Sewer Improvement District's 2022 program. This program will operate for a period of up to five years from January 2023 through December 2027. The proposal will cover the period from January 2023 through December 2023 and Central Weber Sewer Improvement District (CWSID) will retain the option to renew the contract each year thereafter.

Instructions to Proposers:

Proposals will be received until **Thursday January 5, 2023 at 10:00 am**. Proposals shall be emailed to James Dixon at jamesd@centralweber.com. Submission of a proposal certifies that the proposer is familiar with the work locations and the site limitations including access and obstacles related to CWSID, generally.

All inquiries shall be made to James who can be contacted using the e-mail listed above. Inquiries shall be made prior to **Friday December 30, 2022 at 8:00 am**. Proposals will be evaluated based on the costs presented by the proposer for the categories listed on the attached document. Proposal costs must be submitted on the form provided with the included supporting documentation.

Starting in January 2024, and occurring each year, Central Weber Sewer Improvement District will determine whether additional materials testing and inspection services are needed, and Proposers will be allowed to renegotiate fees and submit them to the District. Once received, the District will review and choose to renew the contract with the revised pricing for that calendar year or allow the contract to lapse, at the District's option.

Proposals must include all of the following:

1. a cover letter providing company information and contacts,
2. the safety EMR value for the Proposer,
3. a unit cost price sheet for available testing and services,
4. 3 references for work performed within the last 2 years that the District may contact,
5. a sample contract for testing and inspection services.

Scoring of proposals will be based on cost using the attached weighted criteria form for different areas of testing and inspection. Safety will be scored based on the provided EMR values. References may be contacted to confirm ability to perform stated services and poor reviews may result in proposals being considered non-responsive. Failure to provide all required information may also cause a proposal to be deemed non-responsive. Note that the District reserves the right to reject any or all proposals, at the District's option.

Scope of Work:

CWSID operates a wastewater treatment plant, pump stations, and a collection system that require constant maintenance and improvement. These projects often require testing and inspection services that will vary from year to year. When required, CWSID or its hired contractors, will coordinate those

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services to be completed with the awarded Proposer. Projects vary but will include testing and inspections for a current \$87M construction project to be completed in 2025.

Proposer Will Provide as part of the Scope of Work:

1. Safety equipment and procedures for the safety of the public and the Proposer's staff in accordance with all local and federal laws and requirements.
2. Planning, administration, and training for work crews. This will include traffic control, coordination with municipal entities, and Union Pacific Railroad.
3. Testing results shall be submitted in PDF format via email. **Payments will not be made until a report detailing work completed for that month has been submitted.**

Proposal Form - CWSID Materials Testing & Inspections, December 2022

Selection Category	Weighting Criteria	Maximum Points
Soils (Proctor, Density, Gradation, Atterberg Limits)	X 3	15
Concrete (Cylinders for Compressive Strength, Beams for Flexural Strength, Slump/Air/Temps, Moisture/Alkalinity)	X 5	25
Asphalt (Extraction/Gradation, Coring with Depth/Density, Density Testing)	X 2	10
Masonry (Prisms, Grout, Mortar)	X 1	5
Special Inspections (Concrete, Masonry, Steel, Engineer)	X 2	10
Administrative fees for permits and any other fees to be applied *	X 1	5
Cost adders for unscheduled callouts (If applicable) *	X 1	5
Miscellaneous cost adders at proposers description such as after hours work charges, overtime work charges, or other fees to be specified by proposer.*	X 2	10
Safety	X 3	15
Total		100

** All fees associated with project work must be specified in Proposal. Proposer may include these cost in daily rates above and input zero value under these categories.*

*** Scoring will be from 0-5 with 0 being unacceptable and 5 being superior or lowest cost.*