

MINUTES OF THE MEETING OF THE TRUSTEES
OF THE CENTRAL WEBER SEWER IMPROVEMENT DISTRICT (CWSID)
HELD MONDAY, FEBRUARY 26, 2024 AT 5:00 PM, AT THE DISTRICT OFFICE
LOCATED AT 2618 WEST PIONEER ROAD, MARRIOTT-SLATERVILLE, UTAH.

Trustees Present: Mark Allen, Neal Berube, Sheri Bingham, Bart Blair, Bob Blind, Gage Froerer, Rich Hyer, Braden Mitchell, Ben Nadolski, Russ Porter, Michelle Tait, Scott VanLeeuwen, and Rod Westbroek.

Trustees Excused: Leonard Call and Rob Vanderwood

Others Present: Kevin Hall, Camille Cook, James Dixon, Mark Anderson, Shawn Wilson, Paige Spencer, Brent Packer (Bowen Collins & Associates), and Ryan Bench (Carollo Engineers).

Call to Order

Chairman Allen called the meeting to order at 5:00 p.m.

The pledge of allegiance was led by Trustee VanLeeuwen.

The invocation was offered by Trustee Westbroek.

Public Comment

There were no public comments.

Minutes of January 22, 2024 and January 29, 2024 Board Meetings for Approval

It was moved by Trustee Tait and seconded by Trustee Mitchell as follows:

That the January 22, 2024 Board meeting minutes and the January 29, 2024 Board meeting minutes be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Bingham, Blind, Froerer, Hyer, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Westbroek.

Ratification of Vouchers

Camille Cook reminded the Trustees about vouchers that previously were approved by the Board prior to payment, and recommended ratification of the January 2024 Check Register, which is an itemized list of all payments made by the District during January, in the total amount of \$4,372,513.80.

Trustee Berube arrived.

It was moved by Trustee Hyer and seconded by Trustee Porter as follows:

That the January 2024 Check Register be ratified and approved as presented in the total amount of \$4,372,513.80.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blind, Froerer, Hyer, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Westbroek.

Consideration of Purchases, Capital Projects, and Expenditures

Kevin Hall introduced Shawn Wilson, CWSID Plant Superintendent, and turned the time over to Mr. Wilson to present recommendations to the Board. Mr. Wilson explained that the District utilizes asphalt drying beds to dry biosolids. The District dries and composts the biosolids to achieve treatment and to reduce weight, which saves on hauling and disposal costs. Last year, the District produced around 25,000 tons of wet biosolids, which was reduced to approximately 6,500 tons on the drying beds. The drying bed asphalt is important to contain runoff and to provide a surface on which the mechanical drying equipment, which can be damaged by fractured asphalt, resulting in increased maintenance costs on the equipment, may be operated.

The older drying bed asphalt is more than 30 years old and has begun to crack throughout. In 2021, the drying bed was expanded to accommodate growth. The need to rehabilitate the older asphalt was identified at that time. The District planned to design, bid, and begin construction of a rehabilitation project for the older portion of asphalt in the current FY 2024 budget.

The engineering, design and bid services for this project will be a small purchase of engineering design services. District staff members considered the qualifications of three engineering firms based on specifications that include experience with asphalt and sludge drying beds. Mr. Wilson stated that CWSID has negotiated a scope and fee and recommended award of an engineering, design, and bid services contract to J-U-B Engineers, Inc. at a cost of \$59,000.

Trustee Hyer asked how well the asphalt does under the weight of the wet biosolids and if asphalt is the best product to use for a drying bed. Mr. Wilson responded that the asphalt has held up well and is a cost effective option. James Dixon added that, based on other sewer districts' experiences, concrete would be more expensive and a concrete surface doesn't have a longer life than asphalt, if the base layer is prepared correctly. Trustee Mitchell asked if all three engineering firms submitted bids. Mr. Hall responded that, as required by state law, engineering selections are based on qualifications, with a negotiated price, not on cost bids.

It was moved by Trustee VanLeeuwen and seconded by Trustee Hyer as follows:

That the engineering, design, and bid services contract with J-U-B Engineers, Inc. be approved at a not to exceed cost of \$59,000.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blind, Froerer, Hyer, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Westbroek.

Project Updates of Major Capital Projects

Trustee Blair arrived.

Mr. Dixon updated the Board regarding work by C&L Water Solutions on the Hooper Pipe Rehab Phase 2 Project. C&L has been dealing with Weber River crossing pipe issues that have complicated the project. The approximately \$1,500,000 payment application for January is the largest billing to date. This Project is anticipated to be completed within the next two months.

The Phase 2 Expansion and UV (ultraviolet light) Disinfection Project is being undertaken by Gerber Construction. Earnings for the most recent period were \$2,231,524.00. The Project is 41.32% complete. This Project is consistently moving forward, but has a few years left until completion.

Trustee Porter asked Mr. Dixon if an “estimated completion line” could be added to the handouts for each Project. Trustee Hyer also suggested adding the entire project timeline to the monthly handouts. Mr. Dixon will add that information to future handouts.

Certification of Annexation/Withdrawal Petitions

Mr. Hall presented two Annexation Petitions to be certified by the Board. The ownership of Quiktrip, a 10-acre commercial development in Marriott-Slaterville, has petitioned for annexation into the District. CWSID staff has verified that the petitioner owns the development.

The ownership of 4608 Associates, LLC, a 1-acre commercial development in West Haven, has also petitioned for annexation into the District. CWSID staff has verified that the petitioner owns the development.

Mr. Hall recommended that the Board approve the certification of both annexation petitions.

It was moved by Trustee Mitchell and seconded by Trustee Hyer as follows:

That the Annexation Petition for the Quicktrip commercial development and the Annexation Petition for the 4608 Associates, LLC. commercial development be certified.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blair, Blind, Froerer, Hyer, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Westbroek.

Consideration of Annexation Approvals

Mr. Hall presented the following annexation approval Resolution for consideration by the Board:

Resolution 2024-03, Anselmi Acres - a 2.7 acre residential development in Weber County.

Trustee Porter asked what buildings would be built on the site, which is owned by the Weber School District. Mr. Hall responded that he understands that the ownership will change hands to Citi Designs, and that it will be a residential development.

It was moved by Trustee Froerer and seconded by Trustee Porter as follows:

That Resolution 2024-03 be adopted, thereby approving the annexation.

The motion carried by a roll call vote with Trustees Allen, Berube, Bingham, Blair, Blind, Froerer, Hyer, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Westbroek each voting in the affirmative.

Review of Annual Municipal Wastewater Planning Program Survey

Mr. Hall explained that the Utah Department of Water Quality (DWQ) manages a Municipal Wastewater Planning Program for all wastewater systems in Utah. Each facility is required to

submit an annual report. DWQ has developed the report as an online form. Mr. Hall reviewed a summary of the 2023 CWSID report as follows:

1. Sewer revenues are maintained in a dedicated purpose enterprise/District account.
2. Sewer revenues consist of service fees, property taxes, and impact fees.
3. The District has sufficient qualified staff to maintain the system.
4. District staff members are certified at the appropriate level of Grade IV for both collections and treatment and the District provides staff training to maintain certifications.
5. Planned reserve funds and projected revenues are insufficient to meet the needs of the Capital Improvement Program, thus future bonding will be required.
6. The District maintains approximately 56 miles of large diameter (up to 60-inch) collection pipe with 8 lift stations. The oldest pipe was constructed in 1909.
7. No sanitary sewer overflows, bypasses, or permit violating events occurred in 2023.
8. Approximately 75,155 equivalent residential units (ERUs) were served, with an estimated population of 220,950.
9. Approximately 1,575 new residential connections and 175 new commercial or industrial connections were made in 2023.
10. 2023 average flow was 37.9 million gallons per day (MGD) with a Biochemical Oxygen Demand (BOD) load of 39,400 pounds per day and a total suspended solids (TSS) load of 47,000 pounds per day.

Chairman Allen thanked Mr. Hall for reviewing the information and noted that no vote was needed on this agenda item.

Possible Closed Meeting Concerning Pending & Threatened Litigation, Purchase of Real Property and/or Personnel Issues

There was no need to go into a closed meeting.

General Manager

Mr. Hall had no additional comments.

Attorney

Mark Anderson told the Board that this is the last week of the 2024 General Legislative Session. He mentioned that the House Bill that would require an election before a property tax increase could be approved by the legislative body is sitting in a House Committee and is not expected to pass this session. Mr. Anderson will provide a more detailed report on the Legislative Session during a future Board meeting.

Other Business

Trustee Blind presented a question to the Board from a Farr West City resident concerning donating water rights to the Great Salt Lake. Mr. Anderson stated that Bills are being considered by the Legislature regarding securing the future of the Great Salt Lake. Trustee Hyer suggested that Weber Basin Water Conservancy District may have ideas on how to help the resident donate water rights for the Lake. Trustee Nadolski suggested that the resident might work with a lease company to arrange the donation of water rights.

Adjournment

There being no further business to come before the Board, it was moved by Trustee Hyer and seconded by Trustee Blind as follows:

That the Board meeting be adjourned.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blair, Blind, Froerer, Hyer, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Westbroek.

Chairman Allen declared the meeting to be adjourned at 5:25 p.m.

Approved by the Board of Trustees of the Central Weber Sewer Improvement District on the 18th day of March, 2024.

Mark C. Allen, Chairman

ATTEST:

Camille Cook, Clerk